

CKFF 4-H FAIR ENTRY INSTRUCTIONS

Web site: ckff.fairentry.com

2016 Central Kansas Free Fair

Registration is currently **Open**

Registration dates: 5/22/2016 - 8/10/2016

Exceptions may apply [View Details](#)

Exhibitor and Staff sign-in



Sign in with 4HOnline

If you don't have a 4HOnline account, sign-in with your FairEntry account:

Sign in

[Forgot your password?](#)

[Not in 4-H and need to create a FairEntry account?](#)

1. Select the Sign in with 4H Online

2016 Central Kansas Free Fair

Registration is currently **Open**

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Exhibitor and Staff sign-in



4HOnline
4-H Enrollment and Event Registration

Sign in with 4HOnline

If you don't have a 4HOnline account, sign-in with your FairEntry account:

Email:

Password:

Role:

Sign in

4HOnline - Google Chrome

https://www.4honline.com/Api/Login.aspx?403d40706f7075703d7



I have a profile
 I forgot my password

Email:

Password:

Role:

Login

2. Select Register an Exhibitor

2016 Central Kansas Free Fair

Exhibitors **Entries** Payment

Welcome back! Let's pick up where you left off...

\$0.00

Exhibitors being registered

There are 0 exhibitors in the process of being registered

Register an Exhibitor

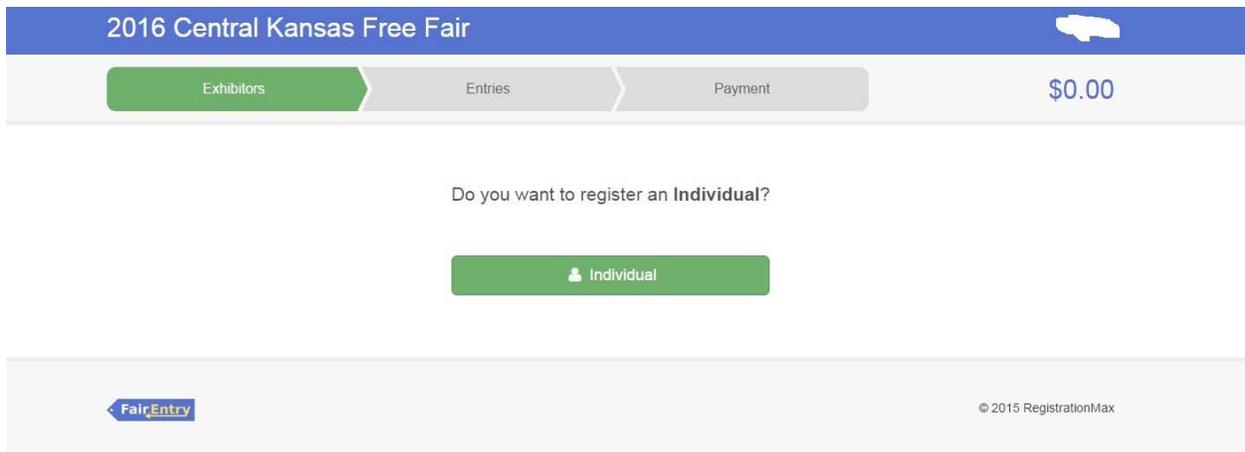
Previously Registered Exhibitors

The registration information for an Exhibitor in this list cannot be edited but you can add new Entries.

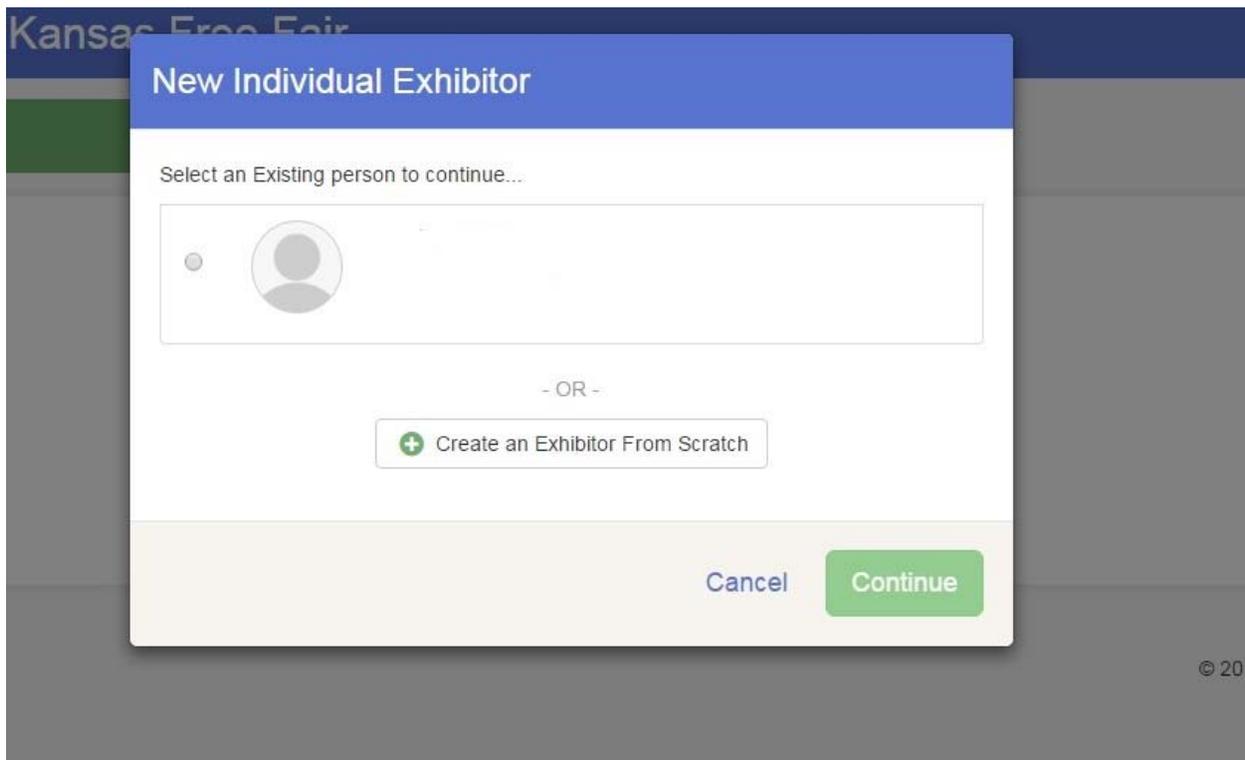
[FairEntry](#)

© 2015 RegistrationMax

3. Select Individual



4. Select a family member to continue



5. Answer any questions presented.

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Exhibitors Entries Payment \$0.00

Personal Details Contact Info Address Questions Review

Questions

There are no questions to answer.

Continue

FairEntry © 2015 RegistrationMax

6. Review supplied information and select Continue to Entries

Exhibitors Entries Payment \$0.00

Personal Details Contact Info Address Questions Review

Please review the exhibitor registration. Continue to Entries

Personal Details Edit

First Name	
Last Name	
Date of Birth	
Gender	

Contact Info Edit

Email	
Home Phone	
Cell Phone	
Cell Phone Carrier	

Address Edit

Additional Questions

7. Select Add an Entry

2016 Central Kansas Free Fair

Exhibitors > **Entries** > Payment

\$0.00

There are 0 entries belonging to 1 exhibitor in this invoice.


0 Entries 4HOnline + Add an Entry

8. Choose your department. *(If your entry is exhibited in Sterl Hall or the Armory (i.e. Foods, Photography, Crops, Horticulture, etc.), select 4-H Sterl Hall/Armory.)*

2016 Central Kansas Free Fair

Exhibitors > **Entries** > Payment

Starting an Entry

Select a Department to continue

4-H Crops ID, Demonstrations, Fashion Revue, Poultry, FACS (State)	Select
4-H Equine, FACS, Horticulture, Livestock Judging	Select
4-H Sterl Hall/Armory	Select
4-H/FFA Agricultural Mechanics	Select
4-H/FFA Beef	Select
4-H/FFA Crops	Select
4-H/FFA Dairy Cattle	Select
4-H/FFA Dairy Goats	Select
4-H/FFA Equine	Select
4-H/FFA Meat Goat	Select



#2 4HOnline Dickinson County

Existing entries (0)

9. Choose your Division

2016 Central Kansas Free Fair

Exhibitors **Entries** Payment \$0.00

Starting an Entry

Department: 4-H/FFA Beef Change

Select a Division to continue

4-H/FFA Beef Fitting & Showing	Select
4-H/FFA Breeding Beef	Select
4-H/FFA Bucket Calf	Select
4-H/FFA Bucket Calf Decorator	Select
4-H/FFA Market Beef	Select

#2 4HOnline Dickinson County

Existing entries (0)

10. Choose your Class

2016 Central Kansas Free Fair

Exhibitors **Entries** Payment \$0.00

Starting an Entry

Department: 4-H/FFA Beef Change

Division: 4-H/FFA Breeding Beef Change

Select a Class to continue

108: Heifers - Junior Calf, born after Jan 1 of current year	Select
109: Heifers - Late Senior Calf, born Nov 1 to Dec 31 of prior year	Select
110: Heifers - Early Senior Calf, born Sept 1 to Oct 31 of prior year	Select
111: Heifers - Late Summer Yearling, born July 1 to Aug 31 of prior year	Select
112: Heifers - Early Summer Yearling, born May 1 to June 30 of prior year	Select
113: Heifers - Late Junior Yearling, born Mar 1 to April 30 of prior year	Select
114: Heifers - Early Junior Yearling, born Jan 1 to last day of Feb of prior year	Select
115: Heifers - Late Senior Yearling, born Sept 1 to Dec 31 of 2 years prior	Select
116: Heifers - Early Senior Yearling, born May 1 to Aug 31 of years prior	Select

Existing entries (0)

11. Select Continue

2016 Central Kansas Free Fair []

Exhibitors > **Entries** > Payment \$0.00

Starting an Entry

Department	4-H/FFA Beef	Change
Division	4-H/FFA Breeding Beef	Change
Class	108: Heifers - Junior Calf, born after Jan 1 of current year	Change

Continue →

[]

Existing entries (0)

12. Select your club or FFA chapter

2016 Central Kansas Free Fair []

Exhibitors > **Entries** > Payment \$0.00

Entry #1

[]

Department	4-H/FFA Beef
Division	4-H/FFA Breeding Beef
Class	108: Heifers - Junior Calf, born after Jan 1 of current year

[Delete this Entry](#)

1 Club/Chapter 2 Animals 3 Questions 4 Review

Club/Chapter

Please select the 4-H Club or FFA Chapter that is associated with this entry.

Selected Club: Solomon Wranglers **4-H**

Search...

- Solomon Wranglers** **4-H**

1 club is available

Continue →

If you are entering a class with animals, please continue with Step 13. If it is not an animal entry, please go to Step 19.

13. Select Add an animal

2016 Central Kansas Free Fair

Club/Chapter saved \$0.00

Exhibitors Entries Payment

1 Club/Chapter 2 Animals 3 Questions 4 Review

Entry #1

Department 4-H/FFA Beef

Division 4-H/FFA Breeding Beef

Class 108: Heifers - Junior Calf, born after Jan 1 of current year

Delete this Entry

Entry Animals

There is no animal in this slot

Add an animal

Entry Animals

Continue

14. Enter a New Animal Record

Adding an Animal

Choose an Existing Animal Record

OR

Enter a New Animal Record

Cancel

15. Select animal type, and then answer other questions as required based on animal type. Select Create and Add Animal.

The screenshot shows a modal window titled "Adding a New Animal" with a blue header. It contains three input fields: "Animal Type" with a dropdown menu set to "Beef", "Breed *" with a dropdown menu set to "Angus (Black)", and "Tag or Tatoo *" with a text input field containing "654989". At the bottom of the modal are two buttons: "Cancel" and "Create and Add Animal".

16. Select Continue

17. Answer any questions related to your animals and select Continue.

The screenshot shows the "2016 Central Kansas Free Fair" interface. At the top, there is a blue header with the event name and a search box. Below the header is a progress bar with four steps: "Exhibitors", "Entries", "Payment", and "\$0.00". The "Entries" step is currently active. Below the progress bar is a navigation bar with four steps: "Club/Chapter", "Animals", "Questions", and "Review". The "Questions" step is currently active. On the left, there is a table for "Entry #1" with a profile picture placeholder, a "Department" of "4-H/FFA Beef", a "Division" of "4-H/FFA Breeding Beef", and a "Class" of "108: Heifers - Junior Calf, born after Jan 1 of current year". Below the table is a "Delete this Entry" button. On the right, there is a "Questions" section with the text "There are no questions to answer." and a "Continue" button.

18. Review the information and select Continue.

2016 Central Kansas Free Fair

Exhibitors | **Entries** | Payment

Questions saved ✓ \$0.00

Club/Chapter | Animals | Questions | **4** Review

Please review the information entered for this entry.

Animals Edit

Identifier (Tag)	654989
Animal Type	Beef
Breed	Angus (Black)
Tag or Tattoo	654989

Additional Questions

There are no questions or answers.

Entry #1

Department	4-H/FFA Beef
Division	4-H/FFA Breeding Beef
Class	108: Heifers - Junior Calf, born after Jan 1 of current year

Delete this Entry

19. Now you can add another entry, add another entry in this division, or register another exhibitor. If you are done, you can select Continue to Payment.

2016 Central Kansas Free Fair

Exhibitors | **Entries** | Payment

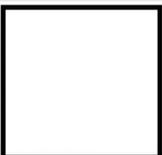
\$0.00

What do you want to do next?

For Tristen Luthi:

- + Add another Entry
- + Add another Entry in this Division
- + Register another Exhibitor
- + Continue to Payment**

Entry #1

Department	4-H/FFA Beef
Division	4-H/FFA Breeding Beef
Class	108: Heifers - Junior Calf, born after Jan 1 of current year

20. Your Invoice will total Zero, we don't charge fees for our fair. Select continue.

2016 Central Kansas Free Fair

Exhibitors > Entries > Payment \$0.00

1 Review 2 Payment Method 3 Confirm

Invoice		Summary	Detail
Individual Exhibitor: Tristen Luthi			\$0.00
			Total: \$0.00

[Continue](#)

21. No payment required, so select Continue

2016 Central Kansas Free Fair

Exhibitors > Entries > Payment \$0.00

1 Review 2 Payment Method 3 Confirm

A payment method is not necessary because your invoice total is \$0.00.

[Continue](#)

22. Select Submit.

2016 Central Kansas Free Fair

Exhibitors > Entries > Payment \$0.00

Review Payment Method Confirm

One last step!
Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Payment Total

No payment is necessary

23. This will take you back to where you can view your Dashboard or Sign Out.

2016 Central Kansas Free Fair



Thanks!

Thank you for participating in 2016 Central Kansas Free Fair.

An email confirmation of your submission has been sent.
If the fair management finds any issues with your registration, you will receive another email.

24. If you choose to see your dashboard, you will see what entries you have, as well as your exhibitors. None will be listed until they are approved by the office staff.